

**MANISTEE AREA PEG COMMISSION
MINUTES
SEPTEMBER 13, 2010**

A regularly scheduled meeting of the Manistee Area PEG Commission was held on Monday, September 13, 2010 at 6:30 p.m. in the conference room at Manistee High School, 525 Twelfth Street, Manistee MI followed by the Pledge of Allegiance.

PRESENT: Kathy Ervin, Therran Ferguson, Dean Kruse, Mark Sandstedt

ABSENT: Dan Freeburg, Dan Wrzesinski, *Vacancy-1*

ALSO PRESENT: Keith Brown – MPA Executive Director, Michelle Wright – City Clerk

Citizen Comment. None received.

Approval of Agenda. MOTION by Ervin, second by Kruse to approve the agenda. All in favor.

Approval of Minutes. MOTION by Kruse, second by Ervin to approve the May 10, 2010 and July 12, 2010 minutes as presented. All in favor.

Executive Director Report. Sandstedt read the August 2010 MPA-TV Monthly Report. Discussion followed regarding possibly moving the MPA studio to Casman Academy. Brown stated that MHS has not told us we had to move yet, but we need to be proactive on this. Casman is not asking for any money and may build this into their curriculum. Sandstedt plans on attending the Casman school board meeting on Thursday, September 16th at 6 p.m. Ferguson also was interested in attending.

UNFINISHED BUSINESS.

None.

NEW BUSINESS.

Purchase of Video Mixer. Brown has researched the purchase of a new video mixer and presented the Commission with a brochure of his choice of mixers. Filer Township has already committed \$1,395 towards the purchase of a new video mixer. The remaining amount would come out of budgeted funds. MOTION by Kruse, second by Ervin to authorize Brown to go ahead with the purchase of a new video mixer not to exceed \$2,000. All in favor.

Subscription to Total Info News. Macbeth & Company has committed to sponsoring three months of the "Total Info Weather and News" at the rate of \$100 per month. This will provide automated live delivery of news, weather, and sports.

Time: 6:52 p.m. - Ferguson left the meeting.

Other. Wright discussed the need to update the PEG Commission bylaws to include language regarding Board Absences which City Council has directed all boards and commissions to include. Copies of the Purpose and Operating Policies and Procedures of the Manistee PEG Commission were also distributed. Commissioners stated that a newer version of the policy was done in the past few years. Wright will search for more recent documents and distribute.

Meeting adjourned at 6:52 p.m.

Respectfully submitted,

Michelle Wright CMC/CPFA
City Clerk/Deputy Treasurer
Interim Staff Liaison

The next regularly scheduled meeting will be on Monday, November 8, 2010 at 6:30 p.m. Please mark your calendars.